

10. GGSCF Formal Session

Objectives

Deal with issues and practice procedure on matters relating to the GGSCF.

Give reports on upcoming events, provide reports, and obtain/give feedback on events that have taken place.

Learn the democratic process of expressing opinions, have an orderly discussion, listen to opposing views/ideas, reach a consensus, and, where needed, how to vote on issues and move forward.

Provide feedback to the Board on any matters relating to the GGSCF.

Empower children/youth that they can determine and control events that affect them; by organizing and working in a team they can positively influence their own lives and the world around them.

Responsibilities

Those who have been in charge of events in the past month should be ready to report. Reports should be brief and cover things such as the following items:

- The event, what it was, the date, the location
- How things went, funds raised, number of participants, media coverage
- Any feedback received about the event
- Suggestions on improvements and challenges
- Thank anyone or a group if you want to for helping or for any other observations

For future events, the event coordinators or volunteers should be prepared to report and give details. For events organized by other GGSCF branches, the Branch Coordinator should provide information. Reports should be brief and cover things such as the following items:

- The event, what it is, the purpose, the date, the location, who can participate, the fees, deadline for registration where required, who the contact person is and telephone number.
- Bring any flyers, registration forms, or other information for any interested participants
- Ask for volunteers to help out if required, and follow up accordingly after the meeting
- Allow those interested to ask questions that they may have. Answer these if you can; if you cannot, then note the questions and let the person who asks know that you will get back to them.

At the Meeting

Let the Chair know you have something to report on.

When you are asked to report, stand and present your report.

Be organized and try to cover all details in your report so that there are less questions.