



Guru Gobind Singh Children's Foundation

CHILDREN'S RUN ACROSS CANADA - UPDATE ON ASSIGNMENTS

TASKS	Update/Action Meeting on 25 January 2009	Primary Responsibility	Support helpers/volunteers	Board Responsibility
1 Pre-run Assignments				
1 Communications	Web updates mentioned, meetings times posted and download files. Inderpal helping to set up email user list. Volunteer profiles on web site. All those at meeting who had not submitted to do so by 31Jan to Jasjit. Asked pictures submitted be suitable for organization and not fashion statements.	Jasjit	Inderpal, Simret, Kamalpreet	Paramjit
2 Permits	Inderpal sick so could not make it to the meeting but she is dealing with Police/Permitting authorities.	Inderpal	Paramjit	Paramjit
3 Accomodation & Food	Mandeep send a list to Inderpal. Some days we are still looking for motels. Paneet has time this coming week and will assist to get this done by month end.	Mandeep	Inderpal, Paramjit, Paneet	Mandeep
4 Insurance	Got a quote for third party coverage.	Paramjit		Paramjit
5 Registration	Registration forms given out at meeting. All runners, volunteers even those on base team to identify when they are available and what they can help out with. Have to submit the form as commitment verbal is not good enough. Forms can be emailed, mailed or dropped in drop box.	Amanjit	Sophia, Paramjit	Mandeep
6 Bus/Van Purchase/Rent	Three options being considered by Ajmer. Greyhound coach, rent vehicules, buy vehicules.	Ajmer	Amrick	Paramjit
7 Driver Training	Bus drivers need Class B or F licence. Those with them should identify themselves. Those who can pass and get the licence to advise. Kulwant who was at the meeting has a B licence and can give 3 weeks, was asked to submit registration form.	Kuldip	Those pursuing licence - Kuldip, Harjot, Surjit S. Mann, Kamalpreet, Paramjit.	Paramjit
8 Practice Runs	To be set up in April/May. Attendees asked that some runs happen at Dixie also. The 3 week runners asked to run 5-7km each day for 3 weeks cotinuous in May to get trained. Runners need to aim to run 1km in 5 minutes. Runners need to plan for this as it will be during exam time.	Sophia	Manjinder, Parminder	Mandeep
9 Uniform	This is being worked on with Addidas. If it does not go through it will be simple T-shirt/pants. Agreed no shorts or tank tops will be allowed.	Harjot		Harjot
10 Kits	Need to prepare a kit bag of all the things needed for runners/volunteers to take with them. Gurjit, Mehtab volunteered to help. Other volunteers in Scarborough also working on this item.		Parmjit, Harjot, Ameer, Gurjit, Mehtab	Harjot



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11 Gurdwara Contact	Surjit reported on contacts with Winnipeg, Regina and Clagary. Others needed to assist. Amritvir, Ravnit, Kultaran volunteered to help.	Amritvir	Surjit, Kuldip, Jasbir, Gurminder, Sonia, Tejwant, Bikram, Amritvir, Ravnit, Kultaran	Paramjit
12 Local Contacts	Mehtab to advise of contact in Vancouver Paneet to pursue Kiran who moved to Clagary Harjot to contact Jassi/Panveer	Paramjit	Clagary - Parminder Vancouver - Sunny, Hardeep, Mehtab Montreal - Rimp St.John's/Halifax - Inderpal Edmonton - Jassi, Panveer	Paramjit
13 Politicians	Harjot to check with Sophia/Raj	Sophia Sahota	Raj Grewal, Surjit Mann	Harjot
14 Famous Places/People	All asked to identify any famous people they know who can be approached. Methab to check with a friend.		Gurjit, Sarpreet	Harjot
15 Hospitals & Plan Canada	Submissions made to 5 hospitals. 3 more to be made this coming week. Two provinces do not have a Children's Hospital or just a general hospital will be chosen in PEI and NB. Plan Canada agreed to go with Liberia as the Health Centre to support as CIDA will match our contribution 6 to 1.	Bineesh	Paramjit	Gagandeep
16 Speeches	Pardeep and Paneet asked for details of where the speeches would be done. They will work on them and present them in future meetings for feedback.	Pardeep	Paneet	Paramjit
17 Sponsorship Final List	Harjot reported about \$140,000 there was verbal commitment. Need to change this into money collected. Packages still available, would like to meet companies if someone can establish contact. Scotiabank committed \$10,000.	Balraj	ALL	Harjot
18 Communication with Sponsors	This needs to be done to collect logos and get the sponsors involvement in the actual event.	Balraj	ALL	Harjot
19 Advertising Media	Sandeep is working on a advertisement to let people know about the run and where we need help. Hope to get this out by early February. Taranpreet assisting with ethnic media.	Sandeep	Taranpreet, Amrit	Amritvir
20 Buttons/Stickers		Aman Pirani		Mandeep
21 T-Shirts	Need to establish sponsors and what names go on before we get them printed.	Harjot		Harjot
22 Program	Ravnit volunteered to draft up something. Taranpreet can get graphical help to make it look good.		Amaris, Ravnit, Taranpreet	Paramjit
23 Online Fund Raising	Already set up by Inderpal. All encouraged to ask relatives/friends to visit the web site and try out the system.	Inderpal	Jasjit	Paramjit
24 Mural - Scarborough	Underway.	Amanjit	Paramjit, Harjot, Jagdeep, Sophia	Mandeep



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25 Mural - Dixie	Sunny to ask Dixie Committee and agree on location. Sunny to advise on picture and colours needed so that Sidd can get it printed. Meetings held on Tuesday evening for Dixie team to work on these items.	Sunny	Paneet, Sharan	Harjot
26 Mural - Ramgarhia		Pavan	Jagdeep	Paramjit
27 Pledges	Discontinued we are now collected donations. Forms can still be used so that we know who to make out the receipts to.		?	Paramjit
28 Radio-thon - SurSagar	Gurleen wants to help		Jasbir, Hardev, Gurleen	Paramjit
29 Radio-thon - Kuldip Deepak			Jasbir, Hardev	Paramjit
30 Radio-thon - Jagdish Grewal			Jasbir, Hardev	Paramjit
31 Radio-thon - Vancouver			?	Paramjit
32 ATN Promotion and Collection	Gurleen wants to help		Gurleen	Paramjit
33 Website	Check it out, up and running and updates being done by Jasjit. All asked to submit details of whatever they were doing so that it could be posted. These meeting notes will be posted also. Volunteers need to check out web site for updates especially if they miss meetings or they should check with those who did attend.	Inderpal	Kanwal, Jasjit, Paneet, Sarita	Paramjit
34 Press Release Initial		Sandeep	Taranpreet	Amritvir
35 Press Release Follow Up		Sandeep	Taranpreet	Amritvir
36 Coordinator Base	Jasmin, Amritvir, Sunny to assist in base team and coordination of radio-thons above		?	Amritvir
37 Coordinator Run		Paramjit	Inderpal, Harjot, Mandeep, Gagandeep, Sidd	Paramjit
38 Flags		Ajmer	?	Paramjit
39 Banners		Kanwal	?	Paramjit
40 Profiles on Website	Kanwal has set up system on web site. This item to be discontinued, see item 1.	Kanwal		Paramjit



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41 Akhand Path	<p>Mar 20,21,22, email Tajinder looking at March 20 to 22 in the same hall as the 5th Anniversary Akhand Path. Seeking permission from Dixie Gurdwara Committee and volunteers who can do path. All reading will be by volunteers.</p> <p>Conflict of this event with dinner proposal submitted discussed. Most agreed that having two events did not make sense in March and Akhand Path would be preferred and was a must for the run and for the 10th Anniversary. Agreed if we do a dinner it should be post event as a way to say thank you to all the supporters and sponsors.</p>	Tajinder	?	Harjot
43 Profiles for Magazine	<p>Taranpreet outlined new magazine she is launching in March. Would like anything motivational to other girls/women from those taking part. Will give details of submission and post them on the web site, deadline for these will be 13th Feb.</p>	Taranpreet	ALL	Harjot
2 Other matters				
1 Board Changes	<p>To be announced once the Council responds with who has accepted. Jasmin welcomed as she had been approached and had responded. Present Board members are not aware of any other changes at the moment.</p>	Council		n/a
2 Meetings	<p>Board had agreed all future meetings will be the monthly meetings (so should be at least 2/month one east end of town and one west end of town). Meetings posted on web site. Board members will be present to make decisions. Council had added some Board members due to the additional work load with the run. Board members present said that those not on the Board should not worry, the Board meetings are open anyway so all are welcome and will be held concurrently with the monthly meetings.</p>	Board		n/a
3 Dinner - Ramgarhia?	<p>Jagdeep wanted a presentation for a dinner being organized by Ramgarhia. He will lookafter the presentation with Pavan but needed someone to put this together. Inderpal is working on this and will post to the web site for anyone else to use also if they are doing any fund raising at school or private dinners.</p>	Jagdeep		Paramjit



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4	Open House Pickering?	GGSCF approached to attend "open house" in Pickering. Devinder was asked to come to the meeting in Scarborough and solicit any interest.	Devinder	Paramjit
5	Disney on Ice	GGSCF can get some reduced price tickets, those interested contact Paramjit. Experience from December show is that this is aimed at the younger children.	Paramjit	n/a
6	Nagar Kirtan Buses	Nagar Kirtan will be on April 26th. Paramjit asked for help from all those available (those not doing exams). Same routine as last year.	Paramjit	All
7	Fred Victor Centre	Food taken today. If group in west end of town want to go next month, they are to advise Paramjit as Renu will be out of town in February.	Renu	Tarlochan
8	Child Sponsorship	Paramjit advised child profiles were in the process of being updated by Lakhbir. At the moment we show 210 children are being now supported by the GGSCF on a monthly basis. The increase is from the Navjivini appeal from last year. Surjit visiting India next Feb/March and will attend the opening of the new building at Navjivini at Vasakhi. Will also check on the children being supported at VRTC and JSKAT. Amritvir went to India over the holidays and gave contribution to JSKAT.	Lakhbir	All
9	Guru Nanak Fund	Gagandeep working on this in New York. Jasjit to set up web site. Any ideas should be sent to Gagandeep by email.	Gagandeep	Jasjit
10	CN Tower Stair Climb	Paramjit to chase down date with Taranpreet	Taranpreet	Paramjit
11	Meeting with Dixie Committee	All those who can were asked to attend.	Sunny	Tajinder